

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals BOARD OF EXAMINATION AND
REGISTRATION OF ARCHITECTS
MEETING MINUTES**

DATE: December 16, 2015

**PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg 68-2 Conference Room
Cranston, RI 02920**

MEMBERS PRESENT: Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo, Member David L. DeQuattro

MEMBERS ABSENT: Member Christian J. Ladds

OTHERS PRESENT: Dawne Broadfield, Board Executive

DBR Director Macky McCleary – (Present from: 10:34 a.m. – 11:11 a.m.)

A. CALLED TO ORDER: Chair Grosvenor called the meeting to order at 10:05 a.m.

B. NEW BUSINESS

(1) Elimination of the Certificate of Authorization (COA) requirement as a result of the LEAN Kaizen Event.

Chair Grosvenor and Member DeQuattro met with Director McCleary in response to the suggestion that COAs be eliminated in order to speed up the business practices in Rhode Island, as a result of the LEAN Kaizen Event that encourages people to look at their processes. It is the Governor's goal to better economic development in this State. Chair Grosvenor and Member DeQuattro expressed to Director McCleary that the Board was not against COAs being eliminated but did ask why. They also brought to Director McCleary's attention that COAs serve a purpose and that the Board did their own efforts to streamline the process by implementing administrative approval. After discussion, the Board came to a consensus that COAs have some merit and are worth improving and that it is also worth pursuing the requirement of "percentage of ownership" verses "body count."

Director McCleary told the Board that we are in a "stay mode" at this time and that he is just beginning conversations with the other Boards.

After discussion, Director McCleary outlined the following action items:

(1) Director McCleary will work with the Department of Revenue on the “Letter of Good Standing” requirement.

(2) The Board will submit the following questions to NCARB for a response:

- Does the COA drive a difference in outcomes whether it’s from liability events or HSW issues?**
- What percentage of firms are in terms of shares held by registered architects compared to bodies?**
- What also like to have a sense from NCARB of whether there are any other new innovations that have made this work better in any other States?**
- Is there a difference in industry retention for COA verses non-COA states?**

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(3) Director McCleary will attend the Board meeting when the Board notifies him that they have more information to discuss.

(4) Director McCleary will ask for a formal Board vote in two (2) parts to include the administrative change requiring the “Letter of Good Standing” from the Department of Revenue and the “Certificate of

Good Standing” from the Rhode Island Secretary of State’s office and the long term change of requiring “percentage of ownership” vs “body count.”

(5) This discussion will be added to the Board’s regular agenda to report on the process each month and to come together again after the legislative session closes in July.

After discussion, the Board decided that each Board member write what they think are important questions that the Board can be getting as data and circulate to the Board Executive. The Board may get better questions that way.

(2) Any other new business to come before the Board.

F. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) NECARB 2016 MBE Workshop and Regional Summit – March 9 – 13, 2016 – Savannah, GA – Current Officers will attend as the “Funded Delegates,” Chair John Grosvenor and Secretary Thomas Lonardo. Member David DeQuattro will attend and request NECARB reimbursement, which does not include out-of-pocket meals.

I. NEXT MEETING DATE – January 25, 2016 at 1:00 p.m.

J. ADJOURNMENT

Member DeQuattro moved to adjourn the meeting at 11:30 a.m. Secretary Lonardo seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

Respectfully submitted,

Thomas D. Lonardo, NCARB

Secretary

TDL/dmb

• Posted on January 26, 2016 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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